



Yeovil Town Supporters Society Ltd (Glovers Trust)

Minutes of meeting, 27th May 2019

The 94 Club, Yeovil

Present

Stuart Burrell (SB) Brendon Owen (BO) Terri Burt (TB) Jon Hartley (JH) Simon
Brimble (SBr - Minutes) Vernon Edmunds (VE)

Apologies

Dean Mountain Tom Axe Lesley Mowthorpe

Minutes of previous meeting and Matters arising

No further actions raised and minutes agreed from the last meeting.

Finance Update

No update available as Dean Mountain the treasurer was unwell so was unable to attend the meeting and provide an update. Note: This was subsequently supplied after the meeting closed - £8,099 in the Trust bank account, with an invoice for £270 received for the PO Box arrangement.

Membership

BO confirmed that there are currently 234 active members, comprising of 213 Adults and 21 Juniors.

Communication Update

JH raised a challenge that due to the communications email being shared between himself and TA, it can sometimes be difficult to track if an email has been dealt. SB suggested that it may be possible to set up individual email addresses but there are still potential challenges around the process even with these in place/

Action: SB to investigate capabilities of hosting package.

Action: JH to monitor and highlight examples that could be considered in a process review.

JH also asked if it is possible to have an initial contact page in which you are asked questions about the reason for sending an email, then have this email directed to the relevant person who is able to deal with the request.

Action: SB to explore WordPress contact page capabilities.

LoveAdmin Membership System Update

BO advised he had signed in but was not sure if it had worked correctly. SB checked and confirmed that the Communications, Membership & Treasurer email addresses appeared to have been registered successfully.

SB has set up activities on the Trello system, to track progress on the remaining tasks that need to be undertaken before the system can go live. SB advised that we also need to undertake the final training session regarding raising payment requests.

Action: SB to arrange a time and date for the training which he said that BO and DM would also need, though this can be cascaded is a date cannot be mutually agreed.

Any Other Business:

JH suggested a newsletter was a good way of giving an overview and updated on Trust activities and suggested this should go out 1 week before an Alliance Meeting on a monthly basis in which the board would have further thoughts about and this would be discussed at the next meeting if this should go ahead.

Action: All Board members to consider practicalities and content in relation to issuing a monthly newsletter.

JH also suggested that in light of the takeover of YTFC, the Trust Board should look to tap into the knowledge of certain subject matter experts who may be members or known contacts, for example legal knowledge and business attributes.

Action: All Board members to consider such contacts and get in touch with them as appropriate.

SBr said that in light of the Alliance Meeting scheduled for Thursday 30th of May, the Trust should prepare a list of questions and send them to Kirsty Baker and David Mills to allow them time to find answers to the questions raised and feedback at the Alliance Meeting.

SB raised a suggestion around the Trust formulating a Business Plan to share with any of the consortium's interested in buying Yeovil Town and also for the trust to use if they were planning to invest in the Club. It was agreed that this should form part of the conversations with the subject matter experts.

SB also advised that he had talked to Supporters Direct about funding ideas should one of a number of scenarios occur with YTFC, e.g. an investment opportunity or administration. It was advised that given the current pathway is not clear that the Trust should focus on monitoring the situation and engaging with as many of the interested parties as possible.

Date of next meeting: Wednesday 26th June 2019 at 7:30pm